

COURSE GUIDE

CPC40120 Certificate IV in Building and Construction (Building)



ABOUT US

Builders Institute (RTO #45904) is a nationally recognised training organisation by the Australian Skills Quality Authority.

Builders Institute provide industry-leading, accessible, and affordable construction courses, our experienced team ensures that learners have the skills to succeed in the ever-evolving construction industry. We offer flexible delivery options: online, in-person (blended learning), plus top-tier learning resources and ongoing support, mentoring, and industry connections to help you achieve your goals.

Builders Institute's mission is to deliver high-quality building and construction courses across Australia.

Facebook

Instagram

LinkedIn

Website



PHONE: 1300 119 571 | EMAIL: info@bi.edu.au

COURSE OUTCOMES

This qualification reflects the role of builders, site managers and managers of small to medium-sized building businesses who apply knowledge of structural principles, codes, standards and legal requirements to Class 1 and 10, to a maximum of two storeys and Class 2 to 9 Type C constructions, and who plan and supervise safe building and construction work, prepare and administer contracts, and who apply quality principles to building and construction projects.

The building relates to construction and Site Management is about managing the factors around construction, such as the deployment of crews with specialised skills (including builders), product compliance, deployment of contract specialised skills, weather and site location.

WHAT YOU WILL LEARN

- **Apply legislation, codes, and standards** to ensure compliance in building and construction projects.
- **Interpret plans, drawings, and specifications** and use them to prepare accurate sketches, set-outs, and documentation.
- **Plan, cost, and schedule projects**, including contracts, labour, and materials.
- **Manage site operations** covering WHS, communication, administration, waste minimisation, and quality standards.
- **Oversee financial, business, and legal requirements** including contracts, disputes, and business finances.
- **Supervise construction processes** with a focus on structural principles, materials, procurement, and approvals.

CAREER OPPORTUNITIES

- Construction Manager
- Supervisor Site Manager
- Project Manager

ENTRY REQUIREMENTS

- A copy of Photo ID (Driver licence /Passport)
- Unique Student Identifier (USI) Number
- Basic English language, literacy, numeracy and digital skills.
- Basic Computer (Microsoft Word, Excel, PowerPoint, Adobe Acrobat Reader DC)

RECOGNITION OF PRIOR LEARNING (RPL) &/OR CREDIT TRANSFER

If you have completed prior trainings you may be eligible for RPL or a Credit Transfer. To ensure you fulfil the required criteria contact student support for more information on 1300 119 571

COURSE DELIVERY



COURSE DURATION

30 weeks

STUDY LOAD

UP TO 20 Hours per week



BLENDED LEARNING

- Virtual Classroom
- Structured Online learning
- Hands on projects



TUTORIAL SCHEDULE

Course lessons are conducted via our Virtual Classroom on **weekday evenings (6 PM to 10 PM)** or **Saturday (10 AM to 2 PM)**.

COURSE FEES



EXPRESS

\$1,497 (admin & resources)

PLUS +

\$1,750 monthly x 2 months

Total 4,997

(Save \$1,000)



BY INSTALMENTS

\$1,497 (admin & resources)

PLUS +

\$1,125 Monthly x 4 Months

Total \$5,997

UNITS OF COMPETENCY

To successfully achieve the CPC40120 Certificate IV in Building and Construction (Building), learners must be assessed as competent in nineteen (19) units of competency:

#	Unit Code	Unit Title
1	CPCCBC4009	Apply legal requirements to building and construction projects
2	CPCCBC4012	Read and interpret plans and specifications
3	CPCCBC4014	Prepare simple building sketches and drawings
4	CPCCBC4002	Manage work health and safety in the building and construction workplace
5	CPCCBC4007	Plan building and construction work
6	CPCCBC4004	Identify and produce estimated costs for building and construction projects
7	CPCCBC4005	Produce labour and material schedules for ordering
8	CPCCBC4003	Select, prepare and administer a construction contract
9	CPCCBC4006	Select, procure and store construction materials for building and construction projects
10	BSBESB407	Manage finances for new business venture
11	CPCCBC4024	Resolve business disputes
12	BSBPMG422	Apply project quality management techniques
13	CPCSUS4002	Use building science principles to construct energy efficient buildings
14	CPCCBC4021	Minimise waste on the building and construction site
15	CPCCBC4008	Supervise site communication and administration processes for building and construction projects
16	CPCCBC4018	Apply site surveys and set-out procedures to building and construction projects
17	CPCCBC4001	Apply building codes and standards to the construction process for Class 1 and 10 Buildings
18	CPCCBC4053	Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings
19	CPCCBC4010*	Apply structural principles to residential and commercial constructions